Herbert A. Ammons Middle School
An International Baccalaureate
Middle Years Programme World School

Admissions Policy

1. Policy Statement

Herbert A. Ammons Middle School is committed to equitable access and inclusion through the International Baccalaureate Middle Years Programme (IB MYP). Admissions are governed by the policies of Miami-Dade County Public Schools (M-DCPS) Magnet Programs and align with the IB's mission to develop inquiring, knowledgeable, and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

2. How to Apply

Ammons Middle School is a Magnet School of M-DCPS, and all students must apply through the official Magnet Application System:

- The application window opens October 1 and closes on January 15 at 11:59 PM.
- All applicants must apply through the M-DCPS Parent Portal: https://yourchoicemiami.org/magnet-application
- Parents must use the same Google or Apple ID used during the application process to log in, view results, and accept seats.

⚠️ Students cannot be admitted through any process other than the official M-DCPS application system or the school's designated off-cycle application process (see below).

3. Admissions Information

- Magnet lottery results are released March 15.

Parents must log into the M-DCPS Parent Portal to:

- View and accept offers
- Complete the required digital paperwork (Declaration of Acceptance & Magnet Enrollment Packet)

⚠️ Acceptance is not final until all digital forms are completed and submitted. Students cannot be enrolled at Ammons without completing this paperwork.

For assistance, contact: davidwilson@dadeschools.net

For more information and application steps: Magnet Application Instructions (PDF): https://www.ammonseagles.com/_files/ugd/3703ad_bbdc0accbffd45dfb814260051900d96.pdf

4. Off-Cycle Admissions (After January 15)

Families who miss the October 1 – January 15 window may still apply through the Ammons Off-Cycle Application Process:

- The Off-Cycle Application link is available on the Ammons school website: https://www.ammonseagles.com

Important Notes:

- Students on this list may be offered seats only after all original applicants (Oct 1–Jan 15) have been placed.
- The off-cycle application will remain open until all available seats are filled or until the start of the next school year.

5. Eligibility Requirements

Grade Levels Accepted:

- Students may apply for entry into Grade 6 or Grade 7 only.

Academic Requirements:

- Academic grades of "C" or higher in all subjects
- Effort scores of 1 or 2 only
- Conduct grades of "C" or higher
- Grades from both the current and previous years will be reviewed

Attendance & Conduct:

- More than 10 absences per year are reviewed individually
- Two or more conduct referrals will also be reviewed case-by-case

Justification: Due to the academic rigor and high expectations of the IB MYP, minimum eligibility requirements are in place to support student success and program integrity.

6. Application Review and Lottery Process

- Applications submitted on time (Oct 1–Jan 15) are processed through a random computerized lottery by M-DCPS.
- The system is not first-come, first-served; submission time does not affect results.
- Accepted families have one week to accept and complete registration steps.

7. Programme Continuation

Once enrolled, students must:

- Maintain expected academic and behavioral performance
- Complete all IB MYP requirements (portfolio entries, service-learning hours, interdisciplinary tasks)
- Participate in IB-related reflection and skill development

Students who do not meet standards will be supported with interventions. Continued non-compliance may lead to a review of enrollment.

8. Communication and Review

This policy is available on the school website and shared during all admissions outreach and orientation sessions.

The policy is reviewed at least every five years in line with the IB self-study cycle or sooner if required by IB or M-DCPS policy updates.